

United Nations Development Programme – INDIA
CPAP 2008-2012
Annual Work Plan 2011 (January - December)



Project Title:	Support to Operationalisation of Mahatma Gandhi National Rural Employment Generation Act (MGNREGA)
Award ID:	00049815
Project ID:	00061112
Project Start and end date:	April 2008, EoP : December 2012
Corresponding CP Outcome(s):	2.1 Capacities of elected representatives and State and district officials in the UNDAF focus states/districts enhanced to perform their roles effectively in local governance.
Corresponding CP Output(s):	Enhanced capacity of government to implement and monitor MGNREGS in an effective manner, and of communities to demand work and plan for creation of productive assets

Project RESULTS description as outlined in approved project brief:

Project outputs	Indicators	Baseline
1. Strengthen the technical capacity of MoRD in implementation of NREGP	Technical experts and Research Associates supported by project in MGNREGP Technical Cell	10
2. Increased Capacity at all levels of Government for improved planning and implementation at district level and below 2.1 Technical Support for social impact evaluation of MGNREGA	District Pilots on Convergence between MGNREGA and other Govt. Schemes Biometric enabled ICT link with UIDAI based innovation in MGNREGA	1 1
3. Strengthened IEC processes in MGNREGA implementation	IEC material including e-learning module on MGNREGP to be produced and disseminated Policy note based on PIN Findings and Convergence Findings	1 1
4. Programme Management	Field visits to monitor implementation of project	2

Total Project budget	Actual Exp in 2008	Actual exp in 2009	Actual exp in 2010	Budget 2011
5 Million	944,328	1,847,768	1,641,082*	566,822

*2010 Expenditure figure will be finalized by end of March on finalization of CDR. We revise the budget accordingly.

Project and AWP 2011 BUDGET:

UNDP funds	Government funds	Donor funds*	Total
USD 5 million	N/A	N/A	USD 5 million (for entire project duration)
			USD 0.56 million (for 2011)

Agreed by MORD (Implementing Partner):-



(AMRITA SHARMA)
 Joint Secretary
 Minister of Rural Developm
 Govt of India
 Krishi Bhavan, New Delhi.

Agreed by UNDP:



21/3/2011

Caitlin Wiesen
 UNDP Country Director

Project Targets for 2011 <i>Remember to ensure that targets are 'SMART'</i>	PLANNED ACTIVITIES <i>Remember to add M&E activities and procurement activities, as applicable</i>	Indicative month of completion	RESPONSIBLE PARTY (where possible)	Budget (USD)
Target 1 for 2011 1.1 Technical capacity of implementing agencies enhanced 1.2 Innovative activities carried under NREGS documented, shared and replicated	Support to technical cell	Ongoing	MoRD	320,000
	Continued support to innovative initiatives to strengthen implementation of NREGS a) ICT innovation with Biometrics and UIDAI enabled b) People report - PAHELI	December	Civil Society Organisations (CSO), Resource institutions, A)OneWorld b)Pratham	60,000
	consultation to scale up ICT innovation	April	Resource Institution	5,000
	Total			385,000
Target 2 for 2011 2.1 Convergence of MGNREGS and other ongoing schemes strengthen and streamlined 2.2 Technical Support for social impact evaluation of MGNREGA	Continued support to strengthening, Monitoring & streamlining of Convergence.	December	MoRD/ Resource Institutions/ NGOs	4,000
	Technical support to design methodology and sample design for impact study, especially on women and people belonging to marginalised groups.	December	UNDP-MORD	20,000
Total			24,000	

Target 3 for 2011 3.1 Workshops (International and national) organised	Workshops (International and national) to share results and experiences of MGNREGP including a focus on equity issues	March	UNDP/ Resource Institution	46,000
3.2 IEC materials developed and distributed	Documentation , Publication & Dissemination -Policy Note on PIN (including issues of women's empowerment and inclusion) and Convergence Pilot findings -		UNDP	10,000
3.2 Project Evaluation	IEC Materials (e learning module) with focus on gender and inclusion issues		UNDP	25,000
	Terminal Evaluation of project		UNDP	40,000
Total				121,000
	Travel		UNDP	3,000
	Project Support		UNDP	10,000
	Workshops/ Consultations		UNDP	
	Misc. (eg. Project Staff Training, Audit etc.)		UNDP	3,822
	Quality Assurance		UNDP	5,000
	UNDP State Programme Staff		UNDP	5,000
	Procurement	January	UNDP	
Total				26,822
ISS				5,000
Communication				5,000
AWP Grand Total in USD				566,822

Funds Flow Arrangements

The MoRD may enter into an agreement with UNDP for the provision of support services by UNDP in the form of procurement of goods and services. UNDP rules and regulations as well as charges will apply in such cases. Funds will be released according to the approved AWP

and QWPs. The MoRD will account for funds received from UNDP and /or request UNDP to proceed directly with payments on its behalf on a quarterly basis through the standard Fund Authorization and Certificate of Expenditures (FACE) Report. The Project Manager will be responsible for compilation and collation of these Financial Reports. Unspent funds from the approved AWP's will be reviewed in the early part of the last quarter of the calendar year and funds reallocated accordingly. The detailed UNDP financial guidelines will be provided on signature of the project.

**LETTER OF AGREEMENT BETWEEN UNDP AND THE GOVERNMENT FOR THE PROVISION OF
SUPPORT SERVICES TO THE PROJECT “ SUPPORT TO OPERATIONALIZATION OF MAHATMA
GANDHI NATIONAL RURAL EMPLOYMENT GUARANTEE ACT (MGNREGA)**

Dear Ms. Amita,

1. Reference is made to consultations between officials of the Ministry of Rural Development (hereinafter referred to as “the Government”) and officials of UNDP with respect to the provision of support services by the UNDP country office for nationally managed programmes and projects. UNDP and the Government hereby agree that the UNDP country office may provide such support services at the request of the Government through its institution designated in the relevant programme support document or project document, as described below.
2. The UNDP country office may provide support services for assistance with reporting requirements and direct payment. In providing such support services, the UNDP country office shall ensure that the capacity of the Government-designated institution is strengthened to enable it to carry out such activities directly. The costs incurred by the UNDP country office in providing such support services shall be recovered from the administrative budget of the office.
3. The UNDP country office may provide, at the request of the designated institution, the following support services for the activities of the programme/project:
 - (a) Identification and/or recruitment of project and programme personnel;
 - (b) Identification and facilitation of training activities;
 - (c) Procurement of goods and services;
4. The procurement of goods and services and the recruitment of project and programme personnel by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. Support services described in paragraph 3 above shall be detailed in an annex to the programme support document or project document, in the form provided in the Attachment hereto. If the requirements for support services by the country office change during the life of a programme or project, the annex to the programme support document or project document is revised with the mutual agreement of the UNDP resident representative and the designated institution.
5. The relevant provisions of the standard basic assistance agreement (SBAA) signed by the Government of India and UNDP on 19 December 1994 or the Supplemental Provisions forming part of the project document, including the provisions on liability and privileges and immunities, shall apply to the provision of such support services. The Government shall retain overall responsibility for the nationally managed programme or project through its designated institution. The responsibility of the UNDP country office for the provision of the support services described herein shall be limited to the provision of such support services detailed in the annex to the programme support document or project document.
6. Any claim or dispute arising under or in connection with the provision of support services by the UNDP country office in accordance with this letter shall be handled pursuant to the relevant provisions of the SBAA.

7. The manner and method of cost-recovery by the UNDP country office in providing the support services described in paragraph 3 above shall be specified in the annex to the programme support document or project document.

8. The UNDP country office shall submit progress reports on the support services provided and shall report on the costs reimbursed in providing such services, as may be required.

9. Any modification of the present arrangements shall be effected by mutual written agreement of the parties hereto.

10. If you are in agreement with the provisions set forth above, please sign and return to this office two signed copies of this letter. Upon your signature, this letter shall constitute an agreement between your Government and UNDP on the terms and conditions for the provision of support services by the UNDP country office for nationally managed programmes and projects.

Yours sincerely,



Signed on behalf of UNDP
Caitlin Wiesen
Country Director

21/3/2011



For the Government
Amita Sharma
Joint Secretary & NPD
Ministry of Rural Development

(AMITA SHARMA)

Minister
Guest
Krishi Bhavan, New

Attachment

DESCRIPTION OF UNDP COUNTRY OFFICE SUPPORT SERVICES

1. Reference is made to consultations between Ministry of Rural Development, the institution designated by the Government of India and officials of UNDP with respect to the provision of support services by the UNDP country office for the nationally managed project No.00061112-“Support to the Operationalization of MGNREGA”

2. In accordance with the provisions of the letter of agreement signed and the project document and Annual Work Plan 2011, the UNDP country office shall provide support services for the project as described below.

3. Support services to be provided:

Support services	Schedule for the provision of the support services	Cost to UNDP of providing such support services (where appropriate)	Amount and method of reimbursement of UNDP (where appropriate)
Recruitment/Hiring of Professional Staff	As and when required	Based on transaction costs of the tasks involved, a lump sum of USD 5,000 for implementation support service is charged annually to the project as per signed AWP for 2011.	Based on transaction costs of the tasks involved, a lump sum of USD 5,000 for implementation support service is charged annually to the project as per signed AWP for 2011.
Procurement of Goods and Services	As and when required		
Facilitation of Training Activities and Workshops	As and when required		
Travel support to technical cell staff	As and when required		